# DRAFT MINUTES OF BOS OF
# GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
# HELD ON 22ND JANUARY 2021

## INTRODUCTORY SESSION

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| Name of the Institute with complete mailing Address | GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY,<br>157/F, Nilgunj Road, Sodepur, Kolkata - 700114 |
| Name of the Convener | Dr. Sriparna KunduSen |
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| SL.NO. | MEMBERS | Designation |
|---|---|---|
| 1. | Dr. Lopamudra Datta | Chairperson |
| 2. | Dr. Abhijit Sengupta | Director, GNIPST |
| 3. | Dr. Pallab Kanti Haldar | Member (Academic) |
| 4. | Dr. Saikat Dewanjee | Member (Academic) |
| 5. | Dr. Rajat Bardhan | Member (R&D) |
| 6. | Mr. Soumitra Dey | Alumni Member |
| 7. | All faculty members | Member |
| 8. | Dr. Sriparna KunduSen | Member Secretary |

**Agenda 1:** Confirmation of the minutes of the proceedings of 1st Meeting of 2020 (Odd Sem).

The BOS considered the draft minutes of the 1st Meeting 2020 (Odd Sem). A copy of which was circulated to the members. No comments were received in writing.

*Resolution:* The draft minutes of the meeting was confirmed.

**Agenda 2:** To note and ratify the action/ follow up pursuant to proceeding (ATR) of the last meeting.

Agenda/ Resolution taken/ action taken report.

Convener presented in detail the action taken report.

*Resolution:* Action taken report of the last meeting was discussed in detail by the members present and was approved.

**Agenda 3:** Discussion on the ratified list of examiners for university paper tagging.

The chairperson informed the board members that the provisional list of examiners for University exam paper tagging wasforwarded by institutional examination committee after their September, 2020 meeting. The university allowed paper tagging for B.Pharm 3rd , 5th and 7th Sem sems and M. Pharm. 3rd sem within 7th January, 2021.

The papers of B.Pharm and M.Pharm 1st Semesters are yet to be tagged as there are no university notifications as of yet.

Resolution: The board members expressed their satisfaction.

**Agenda 4:** Discussion on development of academic repository for Even Sem 2020-21.

The chairperson reported to the honorable members that the faculty members have completed preparing academic repository for Odd Sem 2020-21 and they have completed uploading the resources in the academic resources portal as well.

The member secretary proposed that after subject distribution/ subject allotment by departmental academic committee, the academic resources for coming even sem 2020-21 can also be prepared by the faculty members as per the existing approved format.

*Resolution:*The board appreciated the suggestion and directed the chairperson to take the necessary actions to implement these.

**Agenda 5:**New course proposals

The chairman proposed to the board that on basis gap analysis conducted by the departmental academic committee from feedback analysis, proposals of new courses have been sought from the faculty members.

The member secretary presented three course proposals from Ms. Priyanka Ray, Ms. Moumita Chowdhury and Dr. Sanchari Bhattacharya to the board.

*Resolution:*The board appreciated the effortssuggested some modifications .

**Agenda 6:**Miscellaneous

Since no one requested for any other items, chairperson then expressed her gratitude and thanks to all the members for their presence in spite of their busy schedule and for their whole hearted support, guidance, valuable suggestion and cooperation extended to her during the meeting to attend greater heights and excellence of the Institute.

The meeting ended with vote of thanks to the Chair.

**Member Secretary** **Chairperson**